

# NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

**to be held at 7:00pm on Tuesday 16<sup>th</sup> September 2025, Hints Village Hall**

Dear Councillor

You are summoned to attend a Meeting of Hints with Canwell Parish Council to be held at **7:00pm on Tuesday 16<sup>th</sup> September 2025** at Hints Village Hall at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

**Public and press are welcome to observe the meeting.**

Dated this 8<sup>th</sup> September 2025  
Gemma Burgess, Clerk & RFO



## A G E N D A

- 25/64. Apologies:** To receive apologies and approve reasons for absence.
- 25/65. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 25/66. Minutes:** To approve the minutes of the Parish Council meeting held on Tuesday 8<sup>th</sup> July 2025.
- 25/67. Public participation:** The meeting to adjourn for **up to 15 minutes** to allow for public participation. The chairman reserves the right to restrict speakers to 3 minutes each under Standing Order 3.g. *Members of the public may not take part in the Council meeting itself.*
- 25/68. An opportunity to address the Council for invited guests:** District and County Councillors, Police
- 25/69. Finance, Staffing and Administration**
- a. To check and approve the bank reconciliation at 31<sup>st</sup> August 2025.
  - b. To note budget progress to 31<sup>st</sup> August 2025.
  - c. To note the 2025-26 LGA Pay Award & approve backpay.
  - d. To consider defibrillator maintenance contract and approve donation.
  - e. To consider quotes for a new office laptop.
  - f. To approve quote for antivirus protection.
  - g. To consider grant funding requests from the community.
  - h. To approve the payments for September & October 2025.
  - i. To note decreased credit interest on bank account.
- 25/70. Reports from Chairman, Councillors and Clerk:** to report on current issues including:
- Community Events
  - Quinney Hall visit
  - Canwell Show
  - Weight Restriction on Watling St
  - "Welcome to the Parish" planters.
- 25/71. Meetings:** To confirm the next meetings at Hints Village Hall 7:00pm as:  
18<sup>th</sup> November 2025, 20<sup>th</sup> January 2026, 17<sup>th</sup> March 2026, 19<sup>th</sup> May 2026