

# MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

Held at Hints Village Hall on Tuesday 11<sup>th</sup> March January 2025 at 7:30pm

**Present:** Cllr. S Petford (Chair), Cllr. P Fice, Cllr. G Kynaston, Cllr. P Kynaston & Cllr. S Shepherd

**Guests in Attendance:** SCC Cllr. D Smith

**Public in Attendance:** None

**Minute Taker & Clerk** Gemma Burgess, [clerk@hintswithcanwellparishcouncil.gov.uk](mailto:clerk@hintswithcanwellparishcouncil.gov.uk)

**25/28. Apologies:** Apologies were received from Cllr. S Clarke (social) & Cllr. D Lucas (work). It was noted that although Cllr. S Clarke had been unable to attend many meetings recently, his input between meetings is much appreciated by the Council. Cllr. S Petford will speak to him about upcoming meetings.  
**RESOLVED:** That the reasons for apology be approved.

**25/29. Declarations of Interest and Dispensations:** None relevant to agenda items.

**25/30. Minutes:**  
**RESOLVED:** That the Minutes of the Parish Council meeting held on Tuesday 21<sup>st</sup> January 2025, having been circulated, be confirmed and signed as a correct record.

**25/31. Public Participation:** None.

**25/32. An opportunity to address the Council for invited guests:** [Apologies were received from LDC Cllr. Brian Yeates after the meeting.] SCC Cllr. D Smith reported that he will not be seeking re-election in May and therefore this would be his last meeting as county councillor. He thanked everyone for their co-operation. The Chairman thanked him for all his support on behalf of the Council.

Highways Queries for SCC Cllr. D Smith to take to meeting from the parish council:

- A small area of the old A5 has been litter picked but the wider area needs attention
- The verges on Watling St from Weeford to Mile Oak are dangerously overgrown and encroaching on the road. The road sweepers don't appear to be picking up much.

SCC Cllr. D Smith reported that Staffordshire may be joined with another area in the local government reorganisation proposals to create larger strategic authorities.

**25/33. Finance, Staffing and Administration:**

a. **Bank reconciliation:** The reconciliation at 28<sup>th</sup> February 2025 was checked and approved.

Accounts		Bank balances	
a. Balance b/f 1st April	30,903.93	25-Jan Lloyds Current	7569.35
b. Total Receipts	10,795.69	25-Jan Lloyds Savings	25609.81
c. Total Payments	8,499.46	Petty Cash	21.00
d. Profit / Loss on year to date (b-c)	2,296.23	Add unrepresented income	0.00
e. Closing Balance (a+d)	33,200.16	Less unrepresented cheques	0.00
			33,200.16

- b. The list of payments for March and April 2025 was approved as below. It was noted that Month 10 deductions had been underpaid to HMRC which is now being corrected and that Month 12 deductions will be paid early, so as to be included in the 24-25 budget,

**Payments to authorise at this meeting 11th March 2025**

Paid Date	Doc #	Type	Payee	Details	TOTAL Gross	VAT Element	Employee Costs	General Admin	Grounds Maint	Grants	Other
11/03/2025	2425-058	BACS	HMRC	Deductions M11	67.60		67.60				
11/03/2025	2425-063	BACS	GeoXSphere	Parish Online Subs	45.00	7.50		37.50			
11/03/2025	2425-056	BACS	HMRC	Deductions M10 (correction)	3.00		3.00				
11/03/2025	2425-062	BACS	Clerk	Salary M12	296.17		296.17				
11/03/2025	2425-064	BACS	Clerk	Reimbursement for postage	3.35			3.35			
11/03/2025	2425-061	BACS	HMRC	Deductions M12	67.40		67.40				
08/04/2025	TBC	BACS	Clerk & HMRC	Salary & Deductions	363.57		363.57				
				<b>TOTALS</b>	<b>846.09</b>	<b>7.50</b>	<b>434.17</b>	<b>40.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

- c. The Ear Marked Reserves for year-ending 31<sup>st</sup> March 2025 were considered. It was agreed that the Chatty Bench be paid from the CIL EMR in April.

**RESOLVED:** That the Ear Marked Reserves (as below) be approved.

	<b>Approved</b>
<b>Earmarked Reserves at 31.03</b>	<b>31.03.25</b>
Quinney Hall Maintenance Fund	11,500.00
Election costs	1,500.00
CIL	1,431.51
Defibrillators	1,500.00
<b>TOTAL EARMARKED RESERVES</b>	<b>£15,931.51</b>

**25/34. Reports from Chairman, Councillors and Clerk:**

- **CIL Funding:** The Clerk was directed to enquire regarding what planning applications qualified for a CIL contribution for the parish council.
- **Canwell Field:** Cllr. G Kynaston will meet the new contractor to instruct them on the mowing of Canwell Field. It was noted that parts of the field appear to have already been mown by an unknown party. Tyre tracks were also noticed at the entrance to the field.
- **Land ownership at Canwell Field:** Birmingham City Council has accepted ownership of the land at the entrance to Canwell Field as well as other land along the verge. Work has been done on two trees and the area will be included in the annual tree survey.
- **Flooding on School Lane:** Some gullies have been cleared but others require root cutting. There have been investigations regarding the flooding by Hints Village Hall; Cllr. S Petford will follow up progress.
- **Progress with "Chatty Bench":** It was noted that the position for the Chatty Bench does not already have a concrete pad and would be more sympathetically installed into grass. The Clerk was directed to finalise plans for a 1.8m brown composite bench with grass fixings and an inscription of "donated by Hints with Canwell Parish Council" to be delivered to St Barts Church in April. Any faculty necessary is the responsibility of the Church. It will be installed by a volunteer.
- **Noise from Blackbrook Country Sports:** Cllr. S Clarke has spoken to the business owner who reported that a 2-minute silence for Remembrance 2024 was observed but that in future, shooting will be stopped for 10 minutes to minimise disruption.
- **Hints Quarry Meeting:** planning has gone in for operations to be extended.
- **Planting:** Councillors were asked to come to the next meeting with ideas for areas in the parish that could be planted in to improve the look of the parish. Ideas for flower beds, planters and ornamental signs will be considered at the next meeting.

**25/35. Meetings:** The next meetings, all at Hints Village Hall (7:30pm unless specified) were agreed as:  
May 13<sup>th</sup> 2025 Annual Parish Assembly (7pm), Annual Parish Council Meeting (7.15pm), July 8<sup>th</sup> 2025

**The Chairman thanked all those present for their attendance and declared the meeting closed at 8.48pm.**

..... Signed

..... Date