

# NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

**to be held at 7:30pm on Tuesday 10<sup>th</sup> September 2024, Hints Village Hall**

Dear Councillor

You are summoned to attend a Meeting of Hints with Canwell Parish Council to be held at **7:30pm on Tuesday 10<sup>th</sup> September 2024** at Hints Village Hall at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

**Public and press are welcome to observe the meeting.**

Dated this 2<sup>nd</sup> September 2024  
Gemma Burgess, Clerk & RFO



## AGENDA

- 24/49. Apologies:** To receive apologies and approve reasons for absence.
- 24/50. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 24/51. Minutes:** To approve the minutes of the Parish Council meeting held on Tuesday 9<sup>th</sup> July 2024.
- 24/52. Public participation:** The meeting to adjourn for **up to 15 minutes** to allow for public participation. The chairman reserves the right to restrict speakers to 3 minutes each under Standing Order 3.g. *Members of the public may not take part in the Council meeting itself.*
- 24/53. An opportunity to address the Council for invited guests:** District and County Councillors, Police
- 24/54. Maintenance:** To consider remedial work needed at Quinney Hall.
- 24/55. Risk Management:** To consider issues which may affect the running of the Council and authorise any actions necessary. To include:
- Email and web hosting
  - Archives
  - Contingency planning for loss of Clerk
  - Banking arrangements
  - Payroll / HMRC
- 24/56. Finance, Staffing and Administration**
- a. To check and approve the bank reconciliation at August 31st 2024.
  - b. To approve the payments for September & October 2024.
  - c. To consider quotes for a new website.
  - d. To consider amendments to the Lloyds bank mandate.
  - e. To approve Direct Debit mandates for the Lloyds bank account.
  - f. To consider closure of the HSBC accounts.
- 24/57. Planning:** To consider a response to the following application:  
**24/00893/PND** Prior Notification: Change of use of agricultural buildings to form 3no. new dwellings  
Barn Adj Rose Cottage Hints Lane Hints Tamworth Staffordshire
- 24/58. Reports from Chairman, Councillors and Clerk:** to report on current issues including:
- Canwell Show
  - Meeting with SCC Highways Officers
  - Neighbourhood Plan Consultation for Shenstone & Little Aston
  - Parish Network Meeting
  - LDC Taxi Policy 2024
- 24/59. Meetings:** to confirm meetings at 7:30pm Hints Village Hall (unless specified)  
November 12<sup>th</sup> 2024, January 14<sup>th</sup> 2025, March 11<sup>th</sup> 2025