

MINUTES OF THE MEETING OF HINTS WITH CANWELL PARISH COUNCIL

Held at Hints Village Hall on Tuesday 9th July 2024 at 7:30pm

Present: Cllr. S Petford (Chair), Cllr. P Fice, Cllr. G Kynaston, Cllr. P Kynaston & Cllr. S Shepherd
Guests in Attendance: SCC Cllr. D Smith
Public in Attendance: One
Minute Taker & Clerk Gemma Burgess, clerk@hintswithcanwellpc.co.uk

24/40. Apologies: Apologies were received from Cllr. S Clarke (work commitment) and Cllr. P.D Lucas (illness).
RESOLVED: That the reasons for apologies be approved.

24/41. Declarations of Interest and Dispensations: None relevant to agenda items.

24/42. Minutes:

- a. **RESOLVED:** That the Minutes of the Parish Council meeting held on Tuesday 14th May 2024, having been circulated, be confirmed and signed as a correct record.
- b. The minutes of the Annual Parish Assembly held on Tuesday 14th May 2024 were noted.

24/43. Public Participation: It was reported that the Canwell Show is going ahead this year, a contentious licensing application has been modified and mutually agreed by those involved, awaiting formal approval.

24/44. An opportunity to address the Council for invited guests: Apologies were received from LDC Cllr. Brian Yeates & the police.
 Cllr. D Smith reported that:

- The new Community Highway Engagement Officer is soon to be appointed and a meeting can be arranged to discuss all the outstanding works in the parish that have been reported.
- More Highways works have been circulated.

24/45. Maintenance:

- a. **Canwell Field:** The two quotes for necessary tree work were considered.
RESOLVED: That ACBarb be instructed at a cost of £380 to remove 4no. pine and 1no. birch dead trees.
- b. **Quinney Hall:** The remedial work needed on the sewer at Quinney Hall was considered. The Clerk was directed to approach Burntwood and one other contractor for a quote.

24/46. Finance, Staffing and Administration:

- a. **Bank reconciliation:** The reconciliation at 30th June 2024 was checked and approved. The petty cash was checked and agreed.

Reconciliation at 30th June 2024	
Accounts	Bank balances
a. Balance b/f 1st April	30,903.93
b. Total Receipts	10,148.96
c. Total Payments	1,679.78
d. Profit / Loss on year to date (b-c)	8,469.18
e. Closing Balance (a+d)	39,373.11
	Stat 271 HSBC Deposit Account 25,482.74
	Stat 531 HSBC Current Account 13,665.49
	24-Jun Lloyds Current 204.88
	24-Jun Lloyds Savings 10.00
	Petty Cash 10.00
	Add unrepresented income 0.00
	Less unrepresented cheques 0.00
	39,373.11

b. The list of payments for July & August 2024 was approved as below:

Payments to authorise at this meeting 9th July 2024

Paid Date	Doc #	Type	Payee	Details	TOTAL Gross	VAT Element	Employee Costs	General Admin	Grounds Maint	Grants	Other
07/07/2024	2425-012	BACS	HMRC	M3 Deductions	64.80		64.80				
09/07/2024	2425-014	BACS	SPCA	24-25 SPCA Subs	133.50			133.50			
09/07/2024	2425-021	BACS	Clerk	Salary M4	285.12		285.12				
07/08/2024	2425-022	BACS	HMRC	M4 Deductions	64.80		64.80				
13/08/2024	2425-024	BACS	Clerk	Salary M5	285.12		285.12				
07/09/2024	2425-023	BACS	HMRC	M5 Deductions	64.80		64.80				
09/07/2024	2425-025	BACS	Clerk	GB EXP: £20 petty cash float	20.00			20.00			
09/07/2024	2425-018	BACS	SJL	Mowing Canwell Field May	116.81	19.47			97.34		
21/07/2024	TBC	DD	HSBC	Account Charges to 30.06.24	8.00			8.00			
21/08/2024	TBC	DD	HSBC	Account Charges to 31.07.24	8.00			8.00			
01/07/2024	2425-020	DD	IONOS	Webhosting 13/06-13/07/24	12.00	2.00		10.00			
31/07/2024	TBC	DD	IONOS	Webhosting 13/07-13/08/24	12.00	2.00		10.00			
				TOTALS:	1074.95	23.47	764.64	189.50	97.34	0.00	0.00

RESOLVED:

- That the Clerk be authorised to purchase two sets of replacement defibrillator pads at the end of August at a maximum cost of £90 each.
- That the Clerk be authorised to purchase replacement batteries for the defibrillators (up to £250) as needed from the Defibrillator EMR.

c. **Funds transfer from HSBC to Lloyds:** It was noted that the payment approval on the new Lloyds account has been successfully tested and that a savings account has been opened.

RESOLVED: That £5000 be transferred immediately, that all direct debits are moved to Lloyds and then all funds are transferred so that the HSBC accounts can be closed.

24/47. Reports from Chairman, Councillors and Clerk:

- Cllr. P Fice has agreed to pursue action needed on outstanding highways works.
- Cllr. S Petford will send pictures of overgrown trees on Rookery Lane for the Clerk to report.
- There have been numerous dangerous incidents with balaclava-wearing quad bike riders – the Clerk was directed to report to the police.
- The walkway from the nursery to Canwell Field has logs stacked near it, the Clerk was directed to find out who owns them and to have it made safe.
- Cllr. S Petford will instruct Kinsons to cut the hedges on Canwell Field.
- There has been another collision outside Quinney Hall, the Clerk was directed to complain about the design of the junction to SCC.
- The grass verge is so overgrown that pedestrians are unable to use it to walk on the A453 Tamworth Rd towards Mere Green. The Clerk was directed to report to SCC.
- It was noted that houses bought by HS2 are falling into disrepair – some stock is being sold.

24/48. Meetings: The next meetings, all at Hints Village Hall (7:30pm unless specified) were agreed as: September 10th 2024, November 12th 2024, January 14th 2025, March 11th 2025

The Chairman thanked all those present for their attendance and declared the meeting closed at 9:05pm.

..... Signed

..... Date