

NOTICE OF A MEETING OF HINTS WITH CANWELL PARISH COUNCIL

to be held at 7:30pm on Tuesday 9th January 2024, Hints Village Hall

Dear Councillor

You are summoned to attend a Meeting of Hints with Canwell Parish Council to be held at 7:30pm on Tuesday 9th January 2024 at Hints Village Hall at which the following business will be transacted. Any councillor unable to attend should forward their apologies to the Clerk.

Public and press are welcome to observe the meeting.

Dated this 2nd January 2024
Gemma Burgess, Clerk & RFO



A G E N D A

- 24/01. Apologies:** To receive apologies and approve reasons for absence.
- 24/02. Co-option:**
- To consider candidates for co-option.
 - To co-opt a member to the Council.
 - To receive the Declaration of Acceptance of Office.
- 24/03. Declarations of Interest and Dispensations:** To receive Declarations of Interest and consider grant of any Dispensations of which written notice has been received by the Clerk.
- 24/04. Minutes:** To approve the minutes of the Parish Council meeting held on Tuesday 14th November 2023.
- 24/05. Public participation:** The meeting to adjourn for **up to 15 minutes** to allow for public participation. The chairman reserves the right to restrict speakers to 3 minutes each under Standing Order 3.g. *Members of the public may not take part in the Council meeting itself.*
- 24/06. An opportunity to address the Council for invited guests:** District and County Councillors, Police
- 24/07. Quinney Hall:** To receive correspondence regarding sewer pipework and consider any action necessary.
- 24/08. Planning:** To comment on planning applications:
23/01441/ABN | Agricultural Determination: Erection of general-purpose agricultural building. Bucks Head Farm Watling Street.
23/01260/FUL | Demolition of existing outbuilding and erection of replacement garage building | Agricultural Building Off London Road Canwell
- 24/09. Finance, Staffing and Administration**
- To check and approve the bank reconciliation at December 31st 2023.
 - To approve the payments for January and February 2024.
 - To note the tax base has decreased from 200.9 to 198.5.
 - To approve the budget for 24-25, Ear-marked reserves and precept demand.
- 24/10. Reports from Chairman, Councillors and Clerk:** to report on current issues including:
- SCC outstanding reports for repair
- 24/11. Policies:** To approve Risk register, Asset Register, Financial Regulations, Standing Orders.
- 24/12. Meetings:** to confirm meetings at 7:30pm Hints Village Hall (unless specified)
March 12th 2024
May 14th 2024 Annual Parish Assembly (7pm), Annual Parish Council Meeting (7.15pm)
July 9th 2024